

Basingstoke Motor Club

CONSTITUTION

Draft pending approval by Annual General Meeting

1. Name

- 1.1 The name of the club shall be Basingstoke Motor Club

2. Object

- 2.1 It shall be the object of the club to:
- 2.1.1 Further interest in motorsport and motoring
 - 2.1.2 Promote competitions and events in accordance with the requirements of Motorsport UK
 - 2.1.3 Arrange and participate in social and other meetings, events and activities
 - 2.1.4 Promote courtesy and friendship amongst road users
 - 2.1.5 Afford each member such benefits and privileges as it is possible to arrange

3. Membership

- 3.1 Full membership shall be open to individuals of not less than 14 years old. Anyone aged under 18 is required to have a close family member aged over 18 to countersign and be responsible for their membership.
- 3.2 A membership subscription shall be payable on entry and shall become due on 1st April each year.
- 3.3 All applications for membership shall be reviewed by the committee and only refused for good cause such as conduct likely to bring the club or sport into disrepute.
- 3.4 Subscription rates may only be changed at a General Meeting.

4. Management

- 4.1 The authority and responsibility for the management and transaction of business shall be vested in a committee.
- 4.2 In addition to the powers and authorities expressly conferred on the committee, it may exercise all powers and do all acts in furtherance of the club's stated objects as permitted by the club's status and approved via a general meeting.

5. Officers

- 5.1 Club Officers shall comprise of Chairman, Secretary, Treasurer, Competition Secretary and Safeguarding Officer. Other officer roles shall be created and filled as need arises.

- 5.2 All offices shall be held for one-year or the time between Annual General Meetings, becoming vacant at the next Annual General Meeting (AGM).
- 5.3 Election of new officers shall take place at the AGM.
- 5.4 Retiring officers shall be eligible for re-election.
- 5.5 Officer nominations, including a proposer and seconder where appropriate, must be made to the Secretary in advance of the AGM.

6. Committee

- 6.1 The committee shall consist of not less than six and not more than twelve people, all of whom must be paid-up members.
- 6.2 A quorum will be four, providing one of those present is Chair, Vice-Chair or Secretary.
- 6.3 All committee members shall retire at the AGM.
- 6.4 Retiring members shall be eligible for re-election.
- 6.5 Any committee member asked to resign from the committee shall not be eligible to stand for election for a period of three years.
- 6.6 Any person wishing to stand for the committee may be co-opted to fill vacancies caused by resignations during the year. Where a role is filled by co-option mid-year, the member shall stand down and be eligible for election at the next AGM.
- 6.7 Committee nominations, including a proposer and seconder where appropriate, must be made to the Secretary in advance of the AGM.
- 6.8 The committee shall be empowered to establish standing or task and finish sub-committees for the organisation of competition or any other purpose. Two full committee members shall sit on such sub-committees.

7. Finance

- 7.1 Funds shall be banked in the name of Basingstoke Motor Club or variations of the name as agreed by committee. The committee shall mandate changes in banking arrangements as necessary.
- 7.2 Any payment over £100 shall be made by the Treasurer after having been agreed by the committee.
- 7.3 The Treasurer shall maintain a reasonable float for petty cash.
- 7.4 The Treasurer shall maintain accurate and timely budget recordings and accounts, and these shall be audited or checked as required and agreed by the committee.

8. Awards

- 8.1 The committee is mandated to agree and administer such club championship as it sees fit and to review and update the rules of said championship as necessary.
- 8.2 Unless stated otherwise, all perpetual trophies are to be held for one year from the date of presentation and shall be surrendered on application to the Secretary or other designated committee member for further presentation.
- 8.3 A member shall only be eligible for an award if at the time of the event or presentation that member is fully paid up.

9. Meetings

- 9.1 Formal committee meetings shall be held at least three times in any 12 month period.
- 9.2 The Annual General Meeting shall be held within 15 months of the previous AGM and shall receive reports from the Chairman, Treasurer, Competition Secretary and Safeguarding Officer.
- 9.3 A Special General Meeting (SGM) may be called at the direction of the committee or on request to the Secretary stating the business for which the SGM is required and signed by not less than 10 members.
- 9.4 Special meetings shall be held within 21 days of request.
- 9.5 All members will be notified of an AGM or SGM using whatever method is deemed appropriate.
- 9.6 Minutes of the previous AGM shall be made available at the time of the AGM calling notice.

10. Conduct

- 10.1 Members shall at all times conduct themselves in a manner that will be a credit to the club and in line with the sporting ethic of motorsport and any club code of conduct in force at the time.
- 10.2 If any member brings discredit on the club or acts in a way likely to bring motorsport into disrepute the committee shall be empowered to review their actions and to withdraw membership if deemed appropriate for the good of the club.
- 10.3 If any member is convicted of a serious motoring offence whilst engaged on club business or a club competition, at the discretion of the committee, that member may be expelled from the club for a period of up to 1 year from the date of conviction.
- 10.4 In any circumstances where membership is withdrawn or a member is asked to resign from the club, a full explanation shall be given in writing. The member shall have the right of appeal to the committee provided this appeal is received in writing within 14 days of the member being advised of the

expulsion. Such appeal shall be held within five weeks, on a date agreed with the appellant.

11. Amendment of Rules

- 11.1 Any alteration to these rules can only be made at an AGM or SGM, by giving notice to the Secretary 21 days prior to the meeting.
- 11.2 These resolutions or alterations will be carried only by a 2/3 majority of those present at the meeting.
- 11.3 Any agreed changes shall take immediate effect unless at General Meeting agrees an alternative implementation.

12. Events

- 12.1 Any competitive motoring event organised by or promoted in the name of the club shall be held under the rules and regulations of Motorsport UK in force at the time of the event.

13. Safeguarding

- 13.1 A Safeguarding Policy will be developed and maintained in line with Motorsport UK requirements and sector good practice.

14. Data protection

- 14.1 A Data Protection Policy will be developed and maintained in line with Motorsport UK requirements and sector good practice.

15. Social media

- 15.1 A Social Media Policy will be developed and maintained in line with Motorsport UK requirements.

16. Dissolution

- 16.1 The club may be dissolved by a Special General Meeting convened by the committee or at the request of more than 50% of paid-up members.
- 16.2 If the resolution to dissolve is passed by a majority of eligible members the committee shall liquidate the club affairs and dispose of surplus assets at its discretion, but always in ways which further the motorsport-related objects of the club.

Original adopted October 1991

Updated 1997, 2002, 2007, 2015 and 2019

Updated 2021 to reflect Motorsport UK guidance.

NB - remains draft until approved by General Meeting